

1) Login with your username and password.

Register Login



COLEGIO MÉDICO  
DEL PERÚ  
CONSEJO NACIONAL

## ACTA MEDICA PERUANA

Online first Current Archives About the Journal ▾ Authors ▾ Editorial policy Ethics Q Search

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[Home](#) / [Login](#)

### Login

Required fields are marked with an asterisk: \*

Username or Email \*

Password \*

[Forgot your password?](#)

Keep me logged in

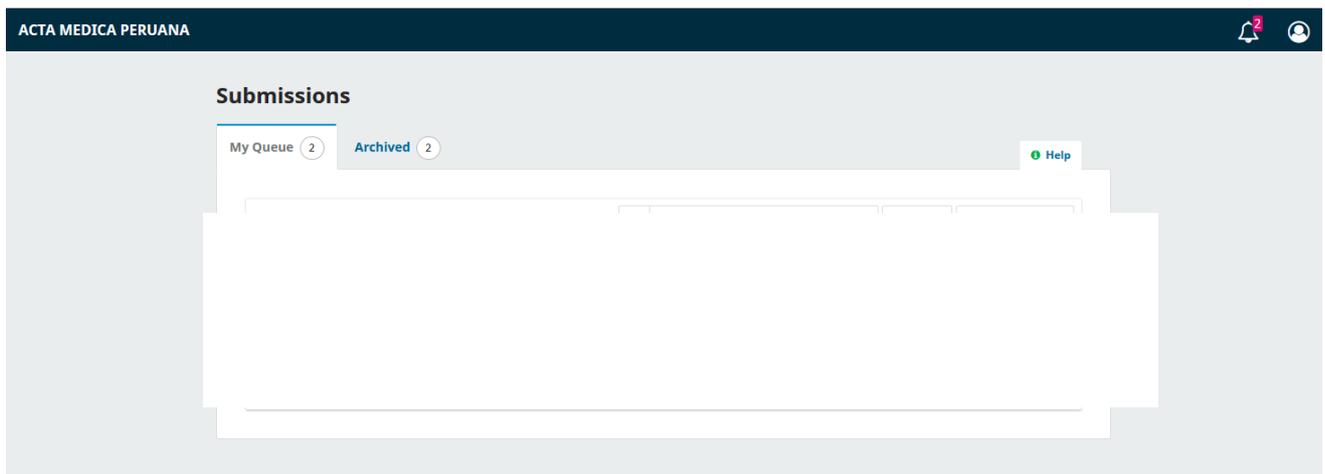
[Register](#)

**Language**

[English](#)

[Español](#)

2) Click on New



ACTA MEDICA PERUANA 🔔<sup>2</sup> 👤

### Submissions

My Queue 2 Archived 2 [Help](#)

### 3) Choose language

ACTA MEDICA PERUANA

— Back to Submissions

## Make a Submission

**Before you begin**

Thank you for submitting to the ACTA MEDICA PERUANA. You will be asked to upload files, identify co-authors, and provide information such as the title and abstract.

Please read our [Submission Guidelines](#) if you have not done so already. When filling out the forms, provide as many details as possible in order to help our editors evaluate your work.

Once you begin, you can save your submission and come back to it later. You will be able to review and correct any information before you submit.

**Submission Language \***

Choose the primary language of the submission.

English

Spanish

**Title \***

### 4) Title and section according to the type of article.

ACTA MEDICA PERUANA

— Back to Submissions

help our editors evaluate your work.

Once you begin, you can save your submission and come back to it later. You will be able to review and correct any information before you submit.

**Submission Language \***

Choose the primary language of the submission.

English

Spanish

**Title \***

**Section \***

Submissions must be made to one of the journal's sections.

ORIGINAL ARTICLES

BRIEF ORIGINALS

REVIEW

CASE REPORTS

SPECIAL ARTICLES

HISTORY OF MEDICINE

LETTERS TO EDITOR

CRÓNICAS

**Privacy Consent \***

## 5) Privacy Consent.

ACTA MEDICA PERUANA 🔔 2 

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English  
 Spanish

**Title \***

**Section \***

Submissions must be made to one of the journal's sections.

- ORIGINAL ARTICLES
- BRIEF ORIGINALS
- REVIEW
- CASE REPORTS
- SPECIAL ARTICLES
- HISTORY OF MEDICINE
- LETTERS TO EDITOR
- CRÓNICAS

**Privacy Consent \***

Yes, I agree to have my data collected and stored according to the [privacy statement](#).

**Begin Submission**

## 6) Copy the Abstract.

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[Back to Submissions](#)

### Make a Submission: Details

[Save for Later](#)

Submitting to the **ORIGINAL ARTICLES** section in **English**. [Change](#)

1 **Details** — 2 Upload Files — 3 Contributors — 4 For the Editors — 5 Review

**Submission Details** Spanish English

Please provide the following details to help us manage your submission in our system.

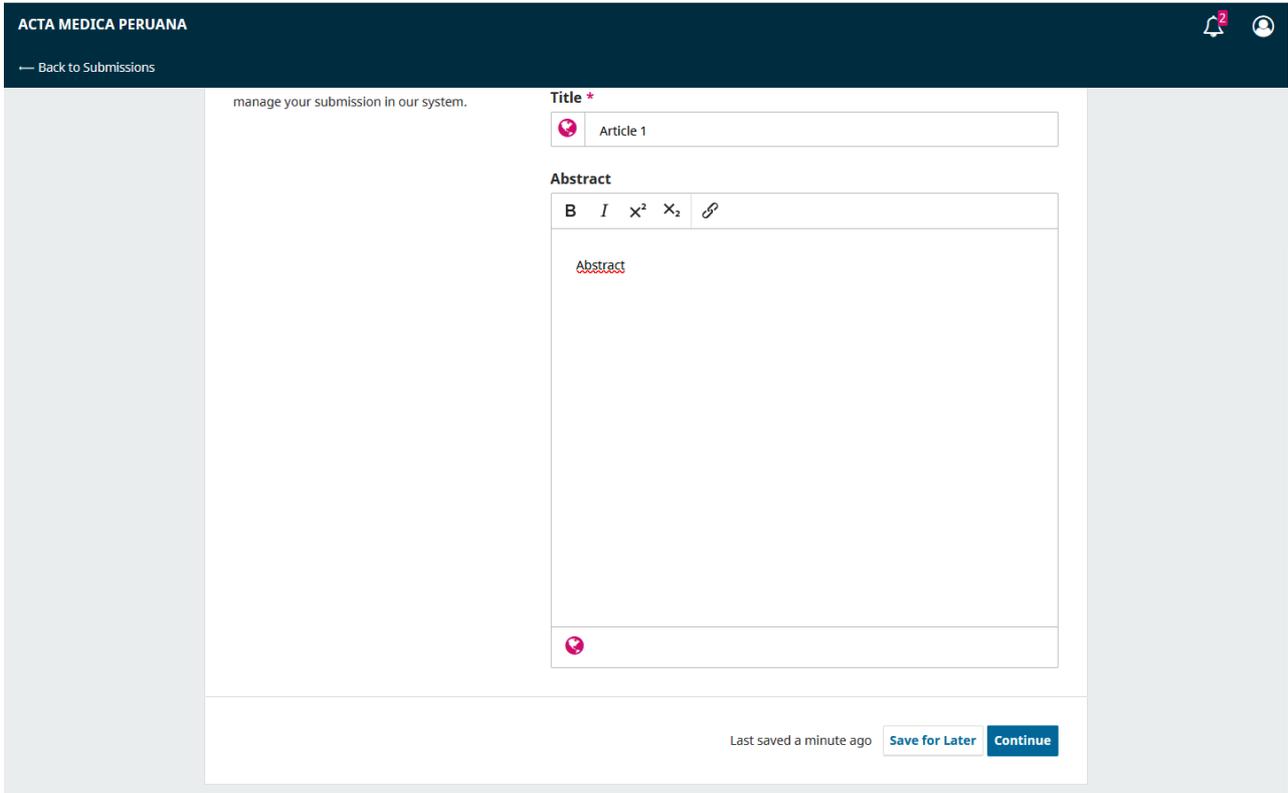
**Title \***

**Abstract**

B I x<sup>2</sup> x<sub>2</sub> ↻

Abstract

7) Click on Continue.



ACTA MEDICA PERUANA

— Back to Submissions

manage your submission in our system.

**Title \***

Article 1

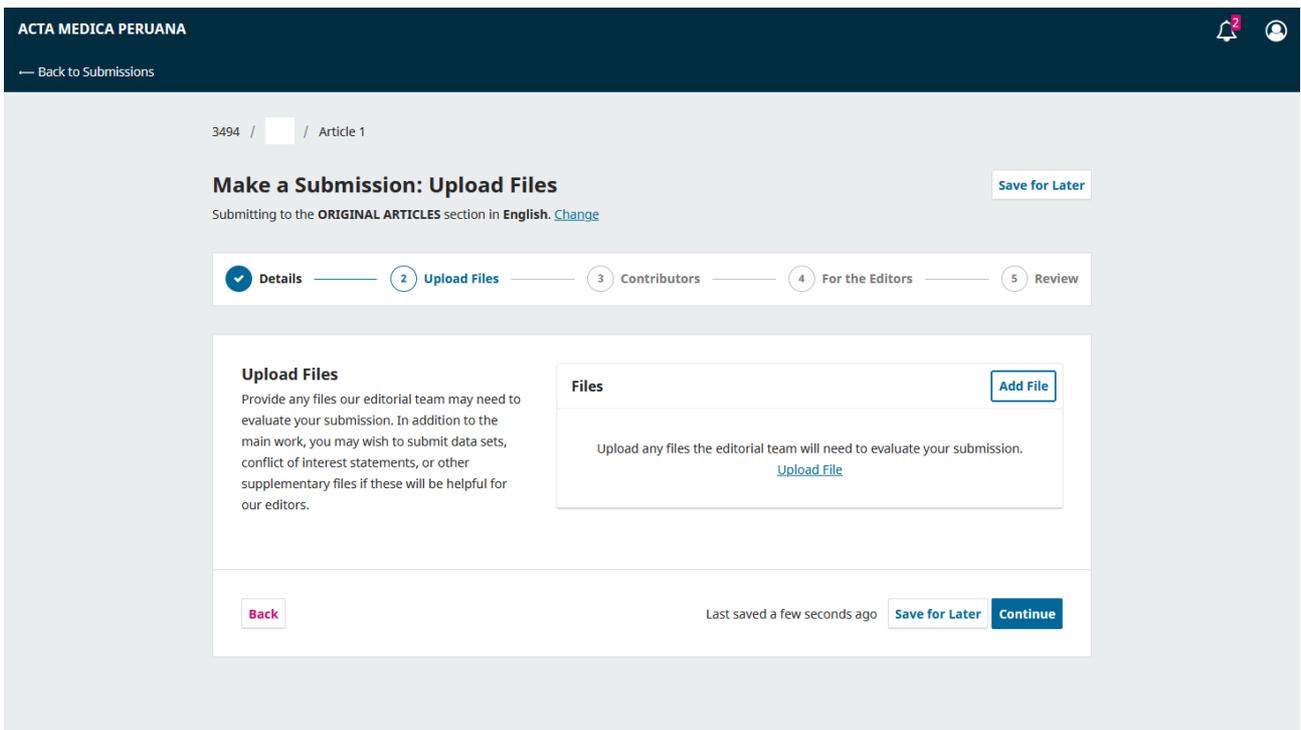
**Abstract**

B I x<sup>2</sup> X<sub>2</sub> 

Abstract

Last saved a minute ago [Save for Later](#) [Continue](#)

8) Click on Add File.



ACTA MEDICA PERUANA

— Back to Submissions

3494 /  / Article 1

**Make a Submission: Upload Files** [Save for Later](#)

Submitting to the ORIGINAL ARTICLES section in English. [Change](#)

Details — **2 Upload Files** — 3 Contributors — 4 For the Editors — 5 Review

**Upload Files**

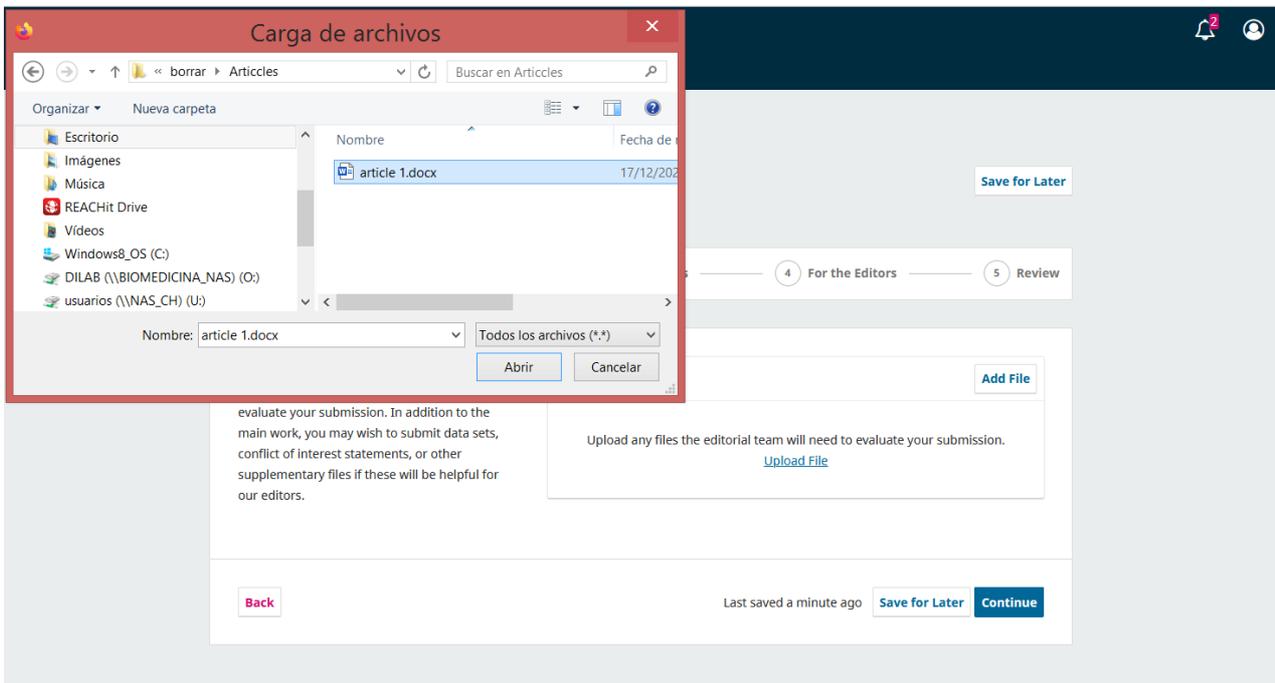
Provide any files our editorial team may need to evaluate your submission. In addition to the main work, you may wish to submit data sets, conflict of interest statements, or other supplementary files if these will be helpful for our editors.

**Files** [Add File](#)

Upload any files the editorial team will need to evaluate your submission.  
[Upload File](#)

[Back](#) Last saved a few seconds ago [Save for Later](#) [Continue](#)

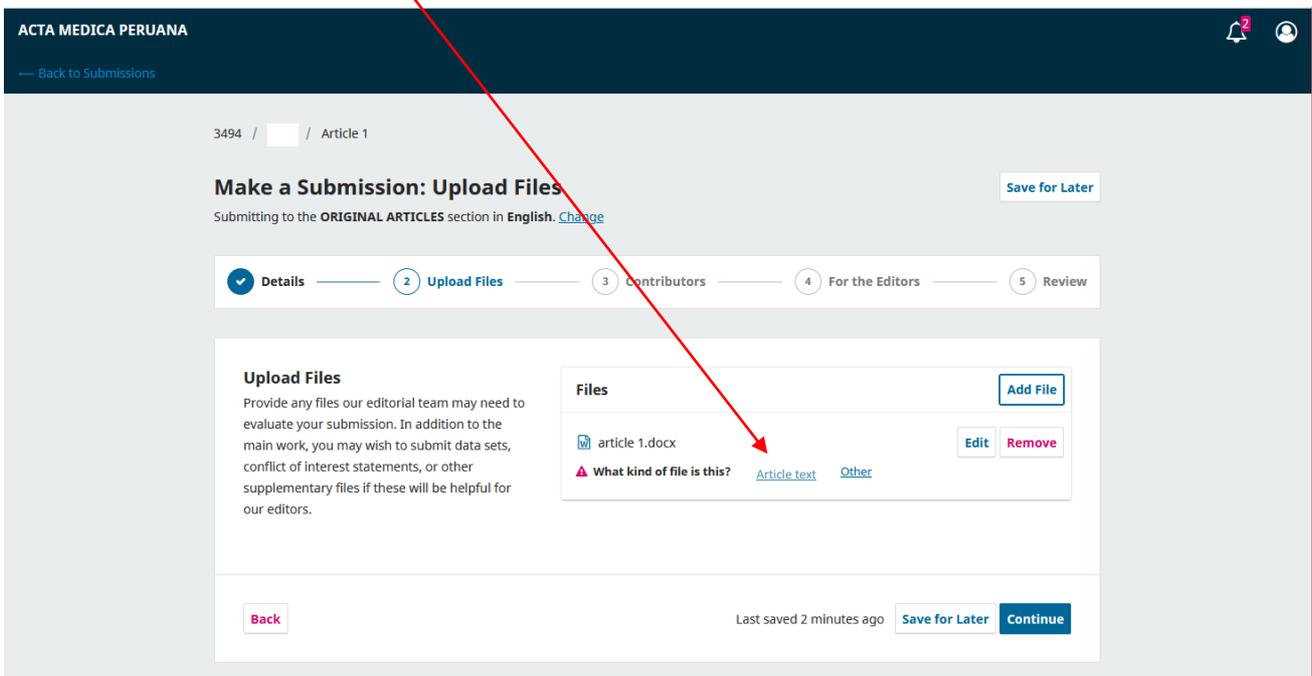
9) Select the file.



The screenshot shows a Windows File Explorer window titled "Carga de archivos" with the address bar set to "borrar > Artículos". The file list contains "article 1.docx" with a date of "17/12/202". The file type is set to "Todos los archivos (\*.\*)". The background web interface shows a progress bar with steps: 1, 2, 3, 4 "For the Editors", and 5 "Review". A "Save for Later" button is visible in the top right.

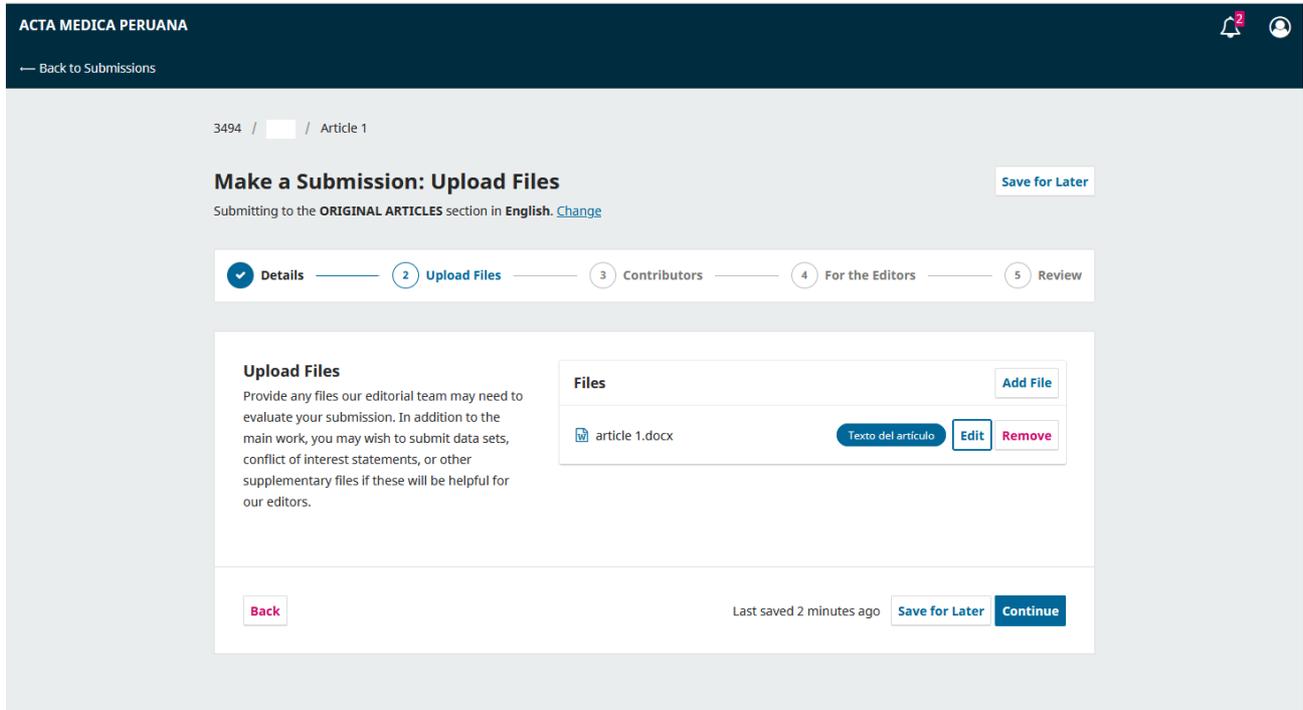
10) Click on "Article text".

More files can be added by repeating steps 8, 9 and 10, including Sworn statement



The screenshot shows the "ACTA MEDICA PERUANA" submission page. The title is "Make a Submission: Upload Files". The progress bar is at step 2 "Upload Files". The "Files" section lists "article 1.docx" with a "What kind of file is this?" dropdown menu set to "Article text". A red arrow points from the instruction text to this dropdown menu. A "Save for Later" button is in the top right.

11) Click on Continue.



ACTA MEDICA PERUANA

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3494 /  / Article 1

## Make a Submission: Upload Files

Submitting to the ORIGINAL ARTICLES section in English. [Change](#)

Save for Later

Details — 2 Upload Files — 3 Contributors — 4 For the Editors — 5 Review

### Upload Files

Provide any files our editorial team may need to evaluate your submission. In addition to the main work, you may wish to submit data sets, conflict of interest statements, or other supplementary files if these will be helpful for our editors.

Files

article 1.docx

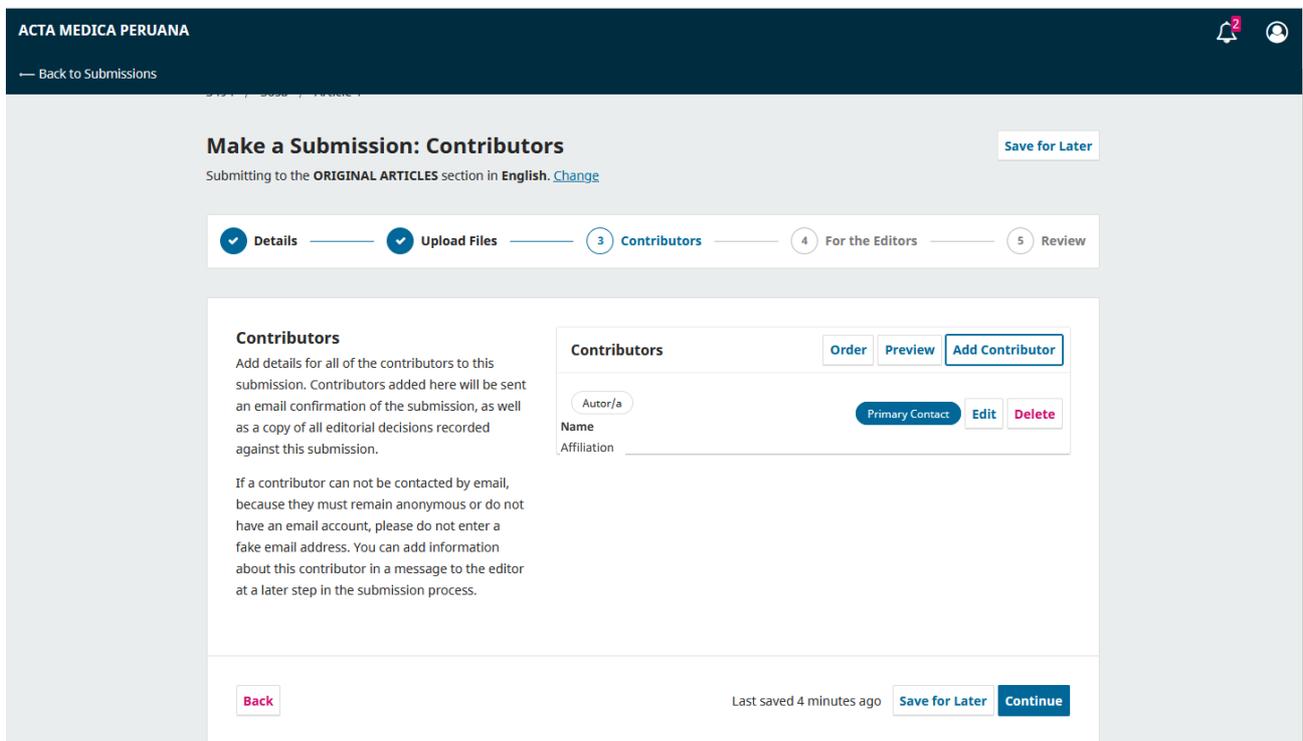
Texto del artículo Edit Remove

Add File

Back

Last saved 2 minutes ago Save for Later Continue

12) If It's necessary, click on "Add Contributors".



ACTA MEDICA PERUANA

— Back to Submissions

## Make a Submission: Contributors

Submitting to the ORIGINAL ARTICLES section in English. [Change](#)

Save for Later

Details — Upload Files — 3 Contributors — 4 For the Editors — 5 Review

### Contributors

Add details for all of the contributors to this submission. Contributors added here will be sent an email confirmation of the submission, as well as a copy of all editorial decisions recorded against this submission.

If a contributor can not be contacted by email, because they must remain anonymous or do not have an email account, please do not enter a fake email address. You can add information about this contributor in a message to the editor at a later step in the submission process.

Contributors

Order Preview Add Contributor

Autor/a

Name

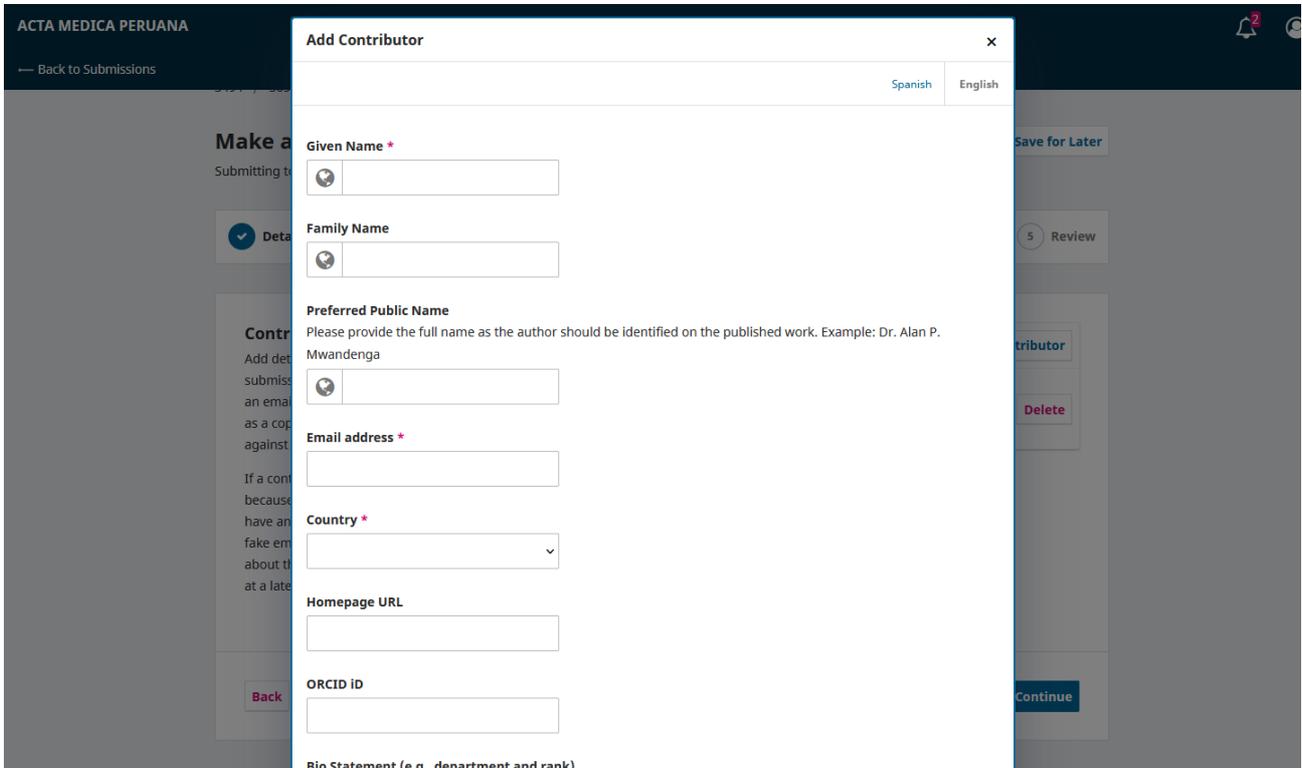
Affiliation

Primary Contact Edit Delete

Back

Last saved 4 minutes ago Save for Later Continue

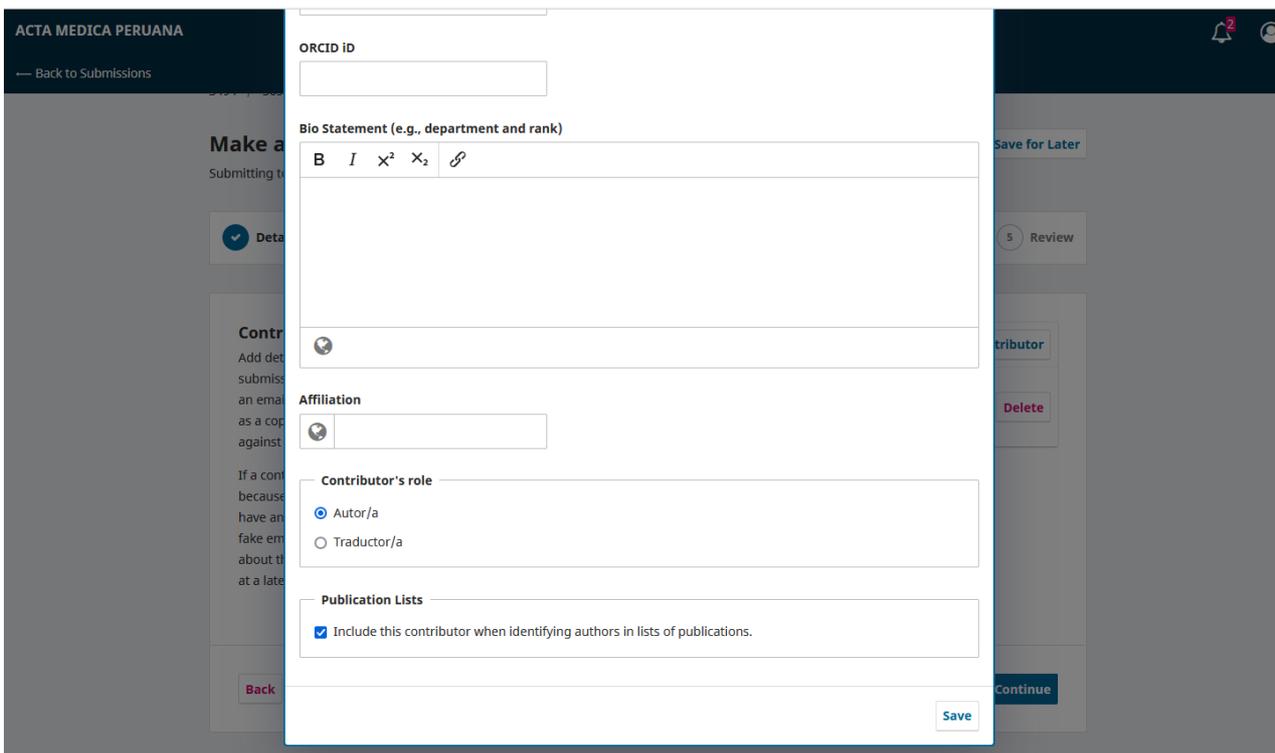
13) Enter the first author's data (first and last name, email, country, ORCID identifier and affiliation)



The screenshot shows the 'Add Contributor' form in the ACTA MEDICA PERUANA system. The form is titled 'Add Contributor' and has a close button (X) in the top right corner. It includes a language selector with 'Spanish' and 'English' options. The form fields are:

- Given Name \***: A text input field with a globe icon on the left.
- Family Name**: A text input field with a globe icon on the left.
- Preferred Public Name**: A text input field. Below it, a note says: 'Please provide the full name as the author should be identified on the published work. Example: Dr. Alan P. Mwandenga'.
- Email address \***: A text input field.
- Country \***: A dropdown menu.
- Homepage URL**: A text input field.
- ORCID ID**: A text input field.
- Bio Statement (e.g., department and rank)**: A text input field.

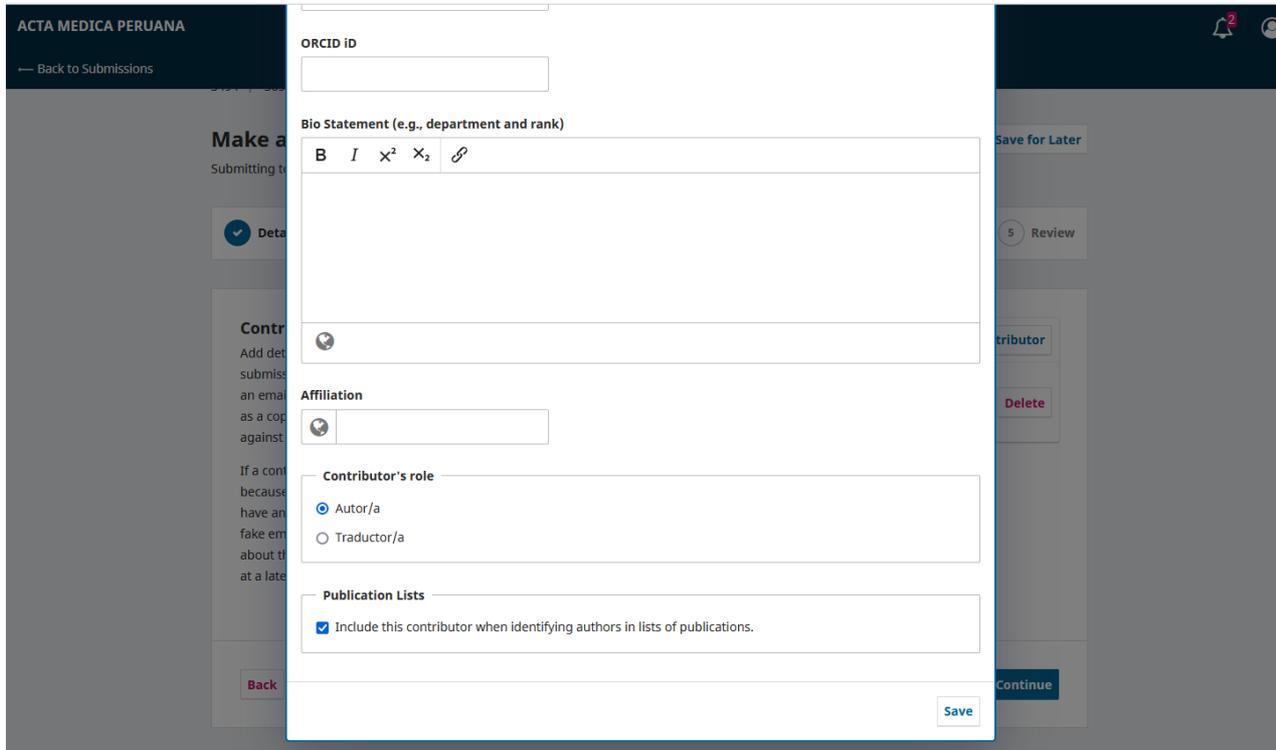
14) Do not forget to select the "Author" option.



The screenshot shows the 'Add Contributor' form in the ACTA MEDICA PERUANA system, focusing on the 'Contributor's role' and 'Publication Lists' sections. The form is titled 'Add Contributor' and has a close button (X) in the top right corner. It includes a language selector with 'Spanish' and 'English' options. The form fields are:

- ORCID ID**: A text input field.
- Bio Statement (e.g., department and rank)**: A text input field with a rich text editor toolbar (B, I, x<sup>2</sup>, x<sub>2</sub>, link).
- Affiliation**: A text input field with a globe icon on the left.
- Contributor's role**: A radio button selection with two options:  Autor/a and  Traductor/a.
- Publication Lists**: A text input field with a checkbox labeled 'Include this contributor when identifying authors in lists of publications.' which is checked.
- Save**: A button at the bottom right of the form.

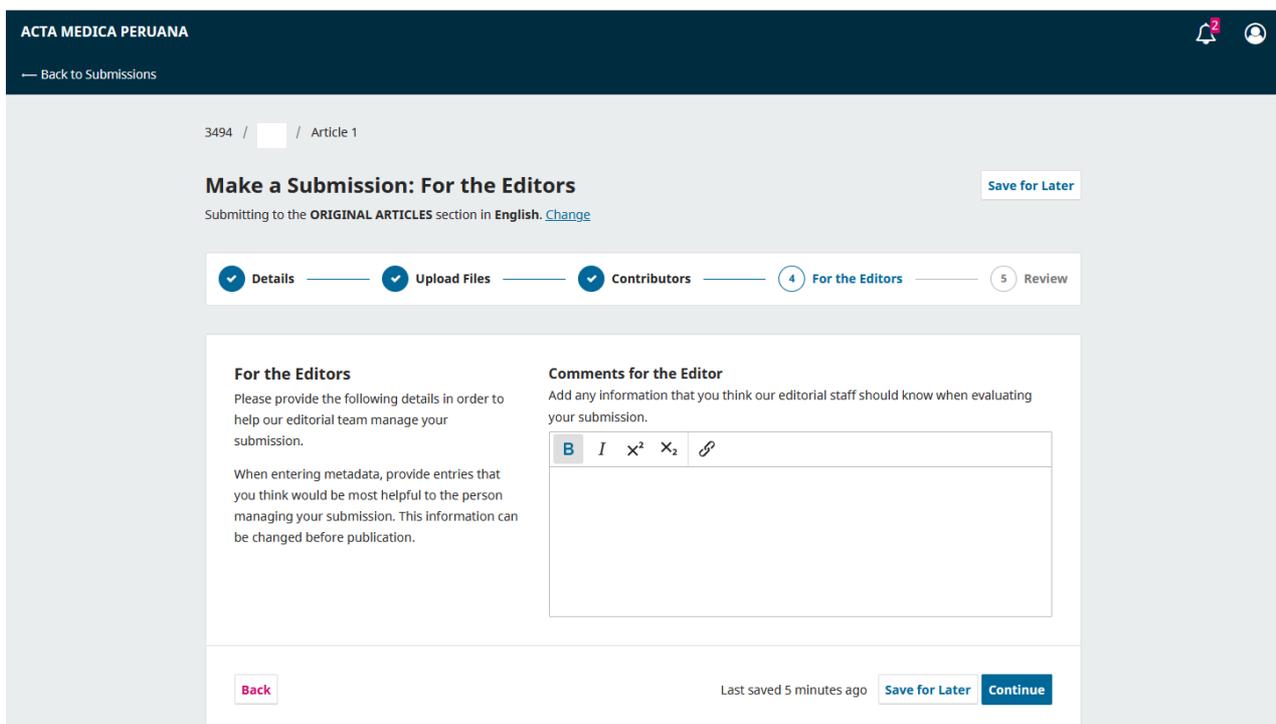
15) You can add more collaborators by repeating step 12. Then click on “Save”.



The screenshot shows a modal form for adding a collaborator. The form includes the following fields and options:

- ORCID id:** A text input field.
- Bio Statement (e.g., department and rank):** A rich text editor with formatting options (B, I, x<sup>2</sup>, x<sub>2</sub>, link).
- Affiliation:** A text input field with a dropdown arrow.
- Contributor's role:** Radio buttons for  Autor/a and  Traductor/a.
- Publication Lists:** A checkbox labeled  Include this contributor when identifying authors in lists of publications.
- Save:** A button at the bottom right of the form.

16) You can write Comments for the editor, for example, to suggest reviewers for your manuscript.  
Click Continue



The screenshot shows the 'For the Editors' section of the submission process. It includes the following elements:

- Navigation:** A progress bar with steps: Details, Upload Files, Contributors, **4 For the Editors**, and 5 Review.
- For the Editors:** A section with instructions: "Please provide the following details in order to help our editorial team manage your submission. When entering metadata, provide entries that you think would be most helpful to the person managing your submission. This information can be changed before publication."
- Comments for the Editor:** A section with instructions: "Add any information that you think our editorial staff should know when evaluating your submission." Below this is a rich text editor with formatting options (B, I, x<sup>2</sup>, x<sub>2</sub>, link).
- Buttons:** A 'Back' button on the left and 'Save for Later' and 'Continue' buttons on the right.
- Footer:** "Last saved 5 minutes ago" and 'Save for Later' and 'Continue' buttons.

## 17) Review and verify your Submission.

ACTA MEDICA PERUANA 🔔 👤

— Back to Submissions

### Make a Submission: Review

Submitting to the ORIGINAL ARTICLES section in English. [Change](#) Save for Later

Details Upload Files Contributors For the Editors **5 Review**

#### Review and Submit

Review the information you have entered before you complete your submission. You can change any of the details displayed here by clicking the edit button at the top of each section.

Once you complete your submission, a member of our editorial team will be assigned to review it. Please ensure the details you have entered here are as accurate as possible.

#### Details (English) Edit

**Title**  
Article 1

**Abstract**  
Abstract

#### Details (Spanish) Edit

**Title**  
None provided

**Abstract**  
None provided

#### Files Edit

 article 1.docx Texto del artículo

<https://amp.cmp.org.pe/index.php/AMP/index>

## 18) Click on copyright statement and “Submit”.

ACTA MEDICA PERUANA 🔔 👤

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Esta obra está bajo una [Licencia Creative Commons Atribución 4.0 Internacional](#).

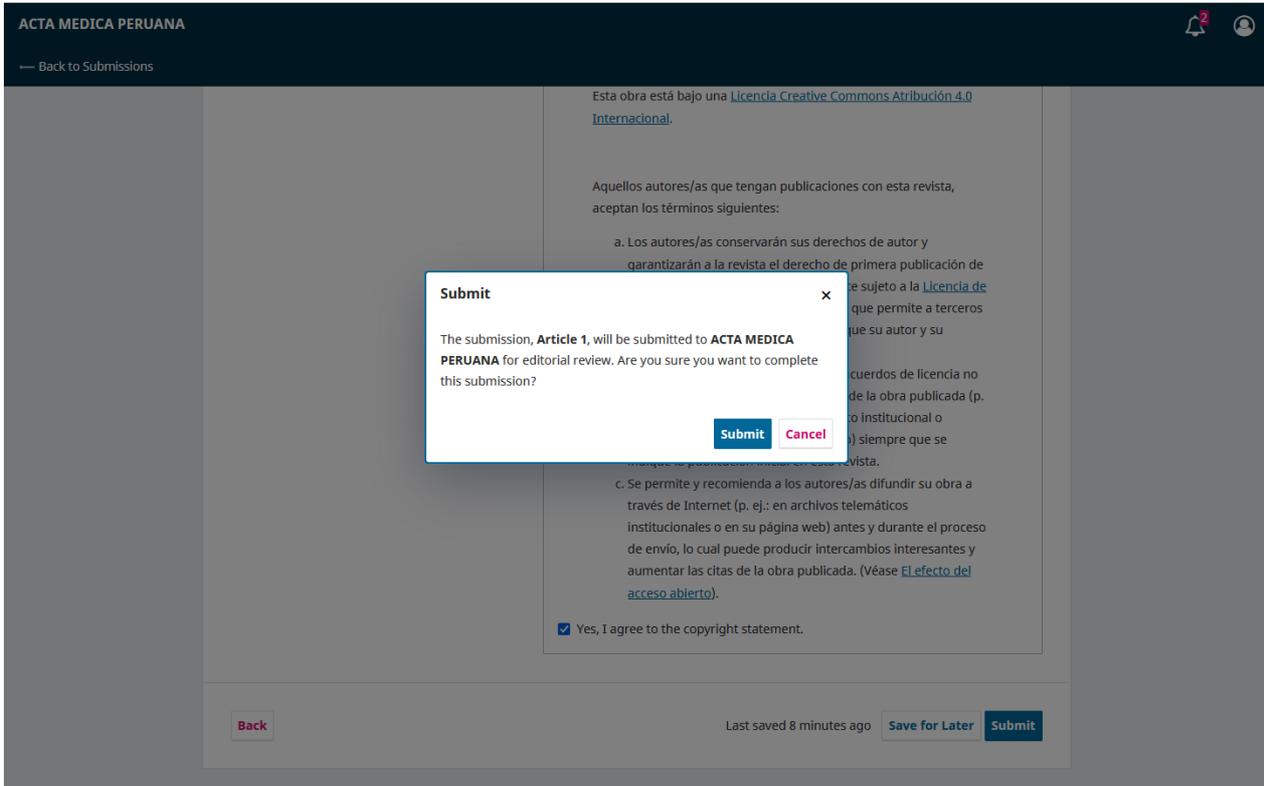
Aquellos autores/as que tengan publicaciones con esta revista, aceptan los términos siguientes:

- Los autores/as conservarán sus derechos de autor y garantizarán a la revista el derecho de primera publicación de su obra, el cual estará simultáneamente sujeto a la [Licencia de reconocimiento de Creative Commons](#) que permite a terceros compartir la obra siempre que se indique su autor y su primera publicación esta revista.
- Los autores/as podrán adoptar otros acuerdos de licencia no exclusiva de distribución de la versión de la obra publicada (p. ej.: depositarla en un archivo telemático institucional o publicarla en un volumen monográfico) siempre que se indique la publicación inicial en esta revista.
- Se permite y recomienda a los autores/as difundir su obra a través de Internet (p. ej.: en archivos telemáticos institucionales o en su página web) antes y durante el proceso de envío, lo cual puede producir intercambios interesantes y aumentar las citas de la obra publicada. (Véase [El efecto del acceso abierto](#)).

Yes, I agree to the copyright statement.

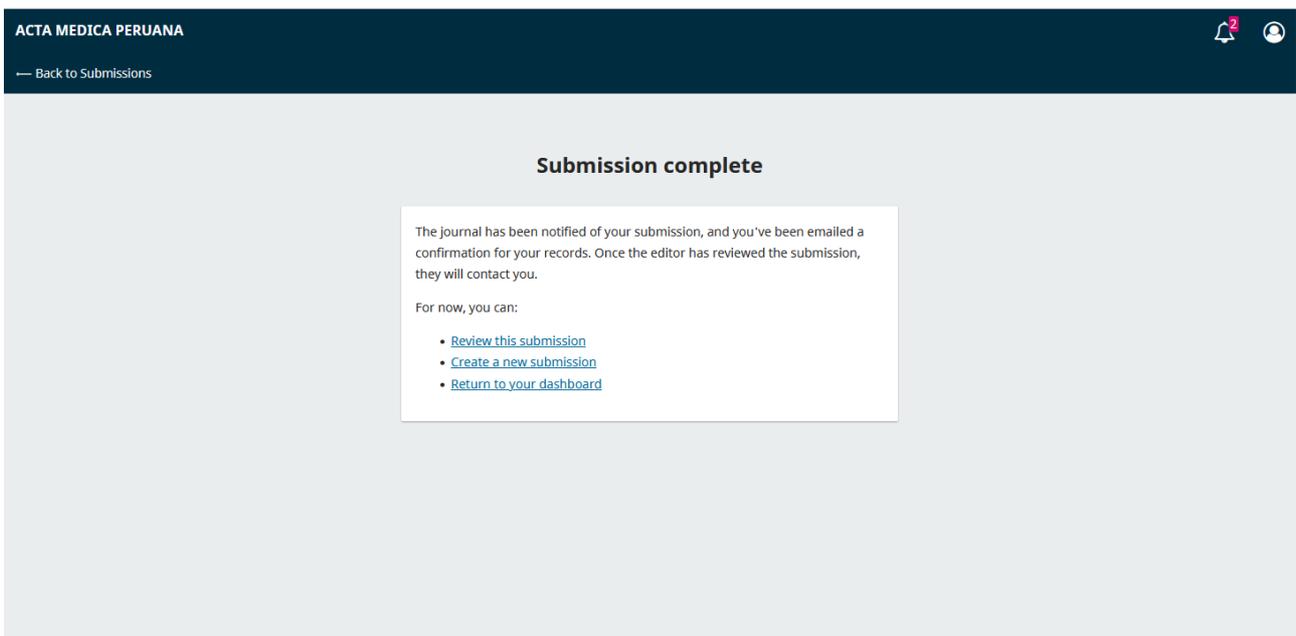
Back Last saved 8 minutes ago Save for Later Submit

19) Click on Submit.



The screenshot shows the submission page for ACTA MEDICA PERUANA. A modal dialog box titled "Submit" is centered on the screen, asking for confirmation to submit "Article 1". The dialog text reads: "The submission, Article 1, will be submitted to ACTA MEDICA PERUANA for editorial review. Are you sure you want to complete this submission?". There are "Submit" and "Cancel" buttons at the bottom of the dialog. In the background, the submission form is visible, including a Creative Commons license notice, terms of publication, and a checked checkbox for agreeing to the copyright statement. At the bottom of the form, there are buttons for "Back", "Save for Later", and "Submit".

20) After a few minutes this message will appear, indicating that the submission process has been completed successfully and you can log out.



The screenshot shows the "Submission complete" message on the ACTA MEDICA PERUANA website. The message states: "The journal has been notified of your submission, and you've been emailed a confirmation for your records. Once the editor has reviewed the submission, they will contact you." Below this, it says "For now, you can:" followed by three bullet points: "Review this submission", "Create a new submission", and "Return to your dashboard". The page header includes the ACTA MEDICA PERUANA logo and navigation links.